

PRINCES RISBOROUGH TOWN COUNCIL

AN EXTRA ORDINARY MEETING OF THE TOWN COUNCIL WILL BE HELD ON TUESDAY 14th SEPTEMBER 2010 AT 7.00PM AT TOWER COURT, HORNS LANE, PRINCES RISBOROUGH AND YOU ARE SUMMONED TO ATTEND AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Minutes.
3. Declarations of Interest.
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To pass a resolution to exclude the public and press when discussing the following agenda items due to the confidential nature of these matters.

To discuss and decide on the preferred supplier for the replacement shrubs for Stratton Memorial Garden.

To discuss and decide on the recommendation from the HR/Admin committee to appoint the preferred candidates for the Clerical Assistant position.
5. Date of Next Meeting

Susanne Griffiths

**Clerk to the Town Council
8th September 2010**