

**ADMIN & HR  
PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE ADMIN & HR COMMITTEE HELD ON  
TUESDAY 18<sup>TH</sup> JANUARY 2011 AT 7.45PM  
IN TOWER COURT, HORNS LANE PRINCES RISBOROUGH.**

**PRESENT**

Chairman Cllr A Turner  
Cllrs J Coombs, P Williams, W Woolf & E Clifford  
Kirsty Pope (Deputy Clerk)

**APOLOGIES FOR ABSENCE**

No apologies were received

**IN ATTENDANCE**

Cllr Benifer

**2. MINUTES**

The minutes of the previous meeting on the 2<sup>nd</sup> November 2010 having been circulated were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.  
None were declared.

**4. CORRESPONDENCE**

None Received

**5. AGENDA ITEMS FOR NEXT MEETING**

To be advised.

**6. DATE OF NEXT MEETING**

The next meeting of the Committee is to be advised. There being no further business to discuss, the meeting closed at .

**7. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

**All present agreed** to pass a resolution to exclude the public and press when discussing the above agenda item due to the confidential nature of this matter.

**Chairman** ..... **Date**