

**MEMORIAL GARDEN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEMORIAL GARDEN COMMITTEE MEETING HELD ON
TUESDAY 7th APRIL 2009 AT 8.00pm
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllrs A Turner, J Coombs, P Williams, E Clifford, W Woolf, P Summerbell, Mrs M Wooster
Sue Griffiths (Clerk)

IN ATTENDANCE

Cllr L A Benifer

APOLOGIES FOR ABSENCE

None

1.ELECTION OF CHAIRMAN

Cllr A Turner was proposed by Cllr M Wooster

Seconded by Cllr W Woolf

Cllr Mrs P Williams was proposed by Cllr J Coombs

Seconded by Cllr E Clifford

A vote was taken for Cllr Mrs P Williams to be elected Chairman. 3 in favour, 2 against. Cllrs
Mrs P Williams and A Turner abstained from the vote.

A vote was taken for Cllr A turner to be elected Chairman. 2 in favour, 3 against. Cllrs Mrs P
Williams and A Turner abstained from the vote.

Cllr Mrs P Williams was duly elected as Chairman of the Memorial Garden Committee

ELECTION OF VICE CHAIRMAN

Cllr A Turner was proposed by Cllr Mrs M Wooster

Seconded by Cllr W Woolf

All present agreed

2. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting
and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which
they may have in any of the items under consideration. None were received.

4.CORRESPONDENCE

None received

5. INVOICES FOR CONFIRMATION

None.

6. TENDERS FOR CONSIDERATION

None

7. SEATING POSITIONS IN THE MEMORIAL GARDEN

All present agreed to have a site meeting on Wednesday the 15th April at 2pm to discuss
the preferred positions for Memorial Seats to be placed. Cllr J Coombs gave his apologies
for the site meeting.

ALL

8. RECOMMENDATION TO THE TOWN COUNCIL ON THE OFFICIAL OPENING DATE OF THE MEMORIAL GARDEN.

All present agreed to recommend to the Town Council, to have the official opening for the Memorial Garden on Thursday 25th June at 2pm. **All present agreed** that the Clerk is requested to action the following points: -

Inform the Undertakers that no funerals will be allowed on this date.

Arrange a Public Relations Committee meeting and agenda for the committee to arrange for the organisation of the inauguration of the Memorial Garden.

Recommend to the Town Council that Anne Stratton officially opens the Memorial Garden
Arrange for the District Councillors on the D.C.C. that approved the Planning Application to be on the invitation list.

Issue a works order for the areas next to the stable and at the edge of the trees to be levelled and the ground prepared for grass seed.

Issue a works order to lay turf in between and at the side of the York stones in the hexagon.

Contact the owner of the Three Crowns concerning the possibility of donating York stone slabs.

SG

9. THE ACTION TO BE TAKEN TO ADVERTISE FOR A GATEKEEPER.

After a short discussion, the Clerk is requested to investigate the possibility and cost of installing a timer for the gates for the Memorial Garden.

Another option discussed would be to post a flyer to the residents of the neighbouring roads advertising the position. **All present agreed** that the timer is the preferred option depending on the cost and to defer the decision to post flyers until the option of the timer has been fully discussed.

SG

10. AGENDA ITEMS FOR NEXT MEETING:

Election of Chairman

Election of Vice-Chairman

To consider the installation of a timer on the Memorial Gates

11. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 8.55pm

Chairman..... Date