

**MEMORIAL GARDEN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEMORIAL GARDEN COMMITTEE MEETING HELD ON
TUESDAY 19th MAY 2009 AT 8.00pm
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllrs P Williams (Chairman) A Turner, J Coombs, P Summerbell, E Clifford, W Woolf,
Mrs M Wooster
Kirsty Pope (Deputy Clerk)

APOLOGIES FOR ABSENCE

None

2. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.

4. CORRESPONDENCE

Walkers notification of retention invoice

In principal the committee agreed that this invoice should be paid as its part of the original contract from Walker Construction. However, this was a notification only letter and no payment would be paid until the original invoice has been submitted and confirmed at the next meeting.

5. INVOICES

Sure Care Maintenance Grass cuts for the month £667.26 + VAT

6. TENDERS FOR CONSIDERATION

None received

7. STATUS OF THE STABLES

A conversation was held regarding the benefit of keeping or removing the stables. Cllr Turner advised the committee that the general structure of this building appears to be in good condition and proposed that the building is maintained and the following work is carried out; front canopy replaced, window(s) replaced, and a general paint. Cllr Woolf seconded the proposal. A vote was taken with 6 in favour and 1 against and the motion carried. **The Clerk is requested to obtain three quotes for the work that has been agreed.**

8. RECOMMENDATION TO THE TOWN COUNCIL ON THE ACTION TO BE TAKEN WITH RESOLVING THE GATES

Cllr Williams proposed that the committee make a recommendation to the Town Council that the Clerk sources three quotes from suppliers for levelling the access area and that the cost is passed to the architect who has failed to respond to the latest request from the Town Council to resolve this issue. Cllr Woolf seconded the proposal. All present agreed. **The Clerk is requested to include this as an agenda item for the forthcoming Town Council meeting.**

9. AGENDA ITEMS FOR NEXT MEETING:

TBA

10. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 8.35pm

Chairman..... Date