

**MEMORIAL GARDEN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEMORIAL GARDEN COMMITTEE MEETING HELD ON
TUESDAY 13th OCTOBER 2009 AT 7.00pm
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr Mrs P Williams (Chairman)
P Summerbell, W Woolf, J Coombs
Susanne Griffiths - Clerk

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Turner and Cllr Clifford

2. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.
None were received.

4. CORRESPONDENCE

None received.

5. INVOICES

None received

6. THE ESTIMATED BUDGET FOR THE MEMORIAL GARDEN COMMITTEE FOR 2010/2011.

Estimates for the next financial year were **agreed** for submission to the Estimates Committee.

7. THE PURCHASE OF AN OPENING AND CLOSING TIMES SIGN.

All present agreed to purchase a permanent sign informing the members of public of the summer and winter opening and closing times.

SG

8. THE TYPE OF PERGOLA TO BE INSTALLED AS PER THE ORIGINAL PLANS IN SECTION D.

Cllr Mrs P Williams has visited a local retailer and proposed that the committee recommends to the Town Council that it considers purchasing a pergola with a roof. Cllrs J Coombs and W Woolf will confirm the size required and obtain the details of the preferred pergola to circulate to the Town Council for their consideration. Once the cost is established, the Clerk is requested to contact the resident that has offered to contribute towards the cost of the pergola.

JC/WW/SG

9. AGENDA ITEMS FOR NEXT MEETING:

None

10. DATE OF NEXT MEETING.

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 7.35pm.

Chairman..... Date