

**MEMORIAL GARDEN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEMORIAL GARDEN COMMITTEE MEETING HELD ON
TUESDAY 22nd SEPTEMBER 2009 AT 7.00pm
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr Mrs P Williams (Chairman)
Cllrs A Turner, P Summerbell, W Woolf and E Clifford
Susanne Griffiths - Clerk

IN ATTENDANCE

Cllr L A Benifer

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Coombs

2. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.
None were received.

4. CORRESPONDENCE

Two quotations had been received for the repair of the stables and the supply and installation of four stand pipes. **All present agreed** for a recommendation to be made to the Town Council for the quotations to be accepted and work orders issued for the work to commence. **SG**
A further quotation had been received for the supply and installation of kerbing in area B of the Memorial Garden. **All present agreed** to request the Clerk to obtain two further quotations for this work. **SG**

5. INVOICES

None received

6. RECOMMENDATION TO THE TOWN COUNCIL TO RENUMBER THE GRAVE PLOTS.

Following a site visit and meeting, **all present agreed** to recommend to the Town Council that the sections in the Memorial Garden are renumbered to provide a logical approach when allocating plots and making entries in the record book. **SG**

7. RECOMMENDATION TO THE TOWN COUNCIL FOR AREAS RELATING TO STORAGE OF REFUSE, COMPOSTING AND STORAGE OF GRAVE ARISING AS PER CONDITION 8 OF THE PLANNING PERMISSION.

Following a site visit and meeting, **all present agreed** to recommend to the Town Council that the areas relating to storage of refuse, composting and storage of grave arising are placed in the area known as phase 2 behind the Stables. A compost heap is in existence in this area and it seems to be the most logical place to apply for permission for a proposed bin enclosure and defined area for composting and grave arising to be sited. (Please see attached map). **SG**
The Clerk is requested to obtain a quotation to provide fencing around this area. **SG**

8. AGENDA ITEMS FOR NEXT MEETING:

To discuss and decide on the type of Pergola to be installed as per the original plans in Section D.
To prepare the estimated budget for the Memorial Garden Committee for 2010/2011.

9. DATE OF NEXT MEETING.

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.
There being no further business the meeting closed at 7.25pm

Chairman.....

Date

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