

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 26th APRIL 2011 IN THE CHAPTER HOUSE, ST MARY'S CHURCH,
PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr A Turner (Chairman),
Cllrs R Orsler, P Williams, P Summerbell, W Streule, D Green, J Coombs, LA Benifer, G Hall, E Clifford, W Woolf, B Bendyshe-Brown and C Etholen

Clerk to the Council – Susanne Griffiths
5 Members of the Public

1. APOLOGIES FOR ABSENCE

No apologies for absence were received. Cllr C Etholen sent his apologies to advise that he would be arriving late.

2. MINUTES

The Minutes of the previous meeting of the Town Council on 29th March 2011, having been circulated were amended and approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllrs A Turner, D Green and W Woolf declared an interest in an item of correspondence concerning the Day Centre.

4. A PRESENTATION FROM FRANCIS GOMME, COUNTRYSIDE GROUP RE: STRATTON WILDLIFE MEADOW

Francis Gomme introduced the draft management plan of the meadow for the consideration of the councillors. A progress report was given on the work undertaken by the Countryside Group volunteers at the meadow.

5. REPORT FROM THAMES VALLEY POLICE

PC Sohrab gave a report on the local speeding operations and crime figures in the area which are down on the same time last year.

Cllrs C Etholen and B Bendyshe-Brown arrived at 7.40pm

6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

None

7. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

None

8. CORRESPONDENCE RECEIVED

THE FUTURE OF DAY SERVICES IN BUCKS FINAL DECISION

A letter has been received advising of the agreed business plan for the future direction of day services. Cllr C Etholen provided an update to the members. **All present agreed** to send a response to the letter from Rita Lally, Strategic Director, Adults & Family Wellbeing. Cllr R Orsler agreed to draft a response for circulation and consideration by the members. **RO**

LETTER FROM RESIDENT RE: REQUEST FOR GRIT BIN IN WINDMILL HILL

A letter has been received requesting a grit bin for Windmill Hill. **All present agreed** that one of the ten agreed by B.C.C. should be allocated to Windmill Hill providing the previous requests have all been met. **SG**

LETTER ADVISING OF THE CHOICE OF THE NAME FOR THE NEW DEVELOPMENTS OF 22 DWELLINGS AT MERTON HOUSE

W.D.C. has advised that the developers have decided on Culverton Court as the name for the above development.

LETTER FROM WDC REQUESTING COMMENTS ON THE APPLICATION FOR A STREET MARKET ON A SUNDAY.

Cllrs A Turner, D Green and W Woolf having declared an interest in this agenda item, abstained from the discussion and vote.

All present agreed to support the application.

9. ADOPTING THE STRATTON WILDLIFE MEADOW MANAGEMENT PLAN AS PREVIOUSLY CIRCULATED

All present agreed to delegate this agenda item to the Stratton Memorial Garden Committee and interested councillors. It was **agreed** for them to meet with Francis Gomme and agree a management plan for the next five years. **SMG Committee**

10. WHETHER THE TOWN COUNCIL WISH TO PRODUCE A NEIGHBOURHOOD DEVELOPMENT PLAN

All present agreed in principle that they would like to prepare a Neighbourhood Development Plan subject to a more thorough investigation into costs and timescales. **SG**

11. THE RECOMMENDATION OF THE RISK ASSESSMENT AND MANAGEMENT OF PROCEDURES WORKING GROUP, TO APPROVE THE DOCUMENT PREVIOUSLY CIRCULATED TO THE MEMBERS

All present agreed to adopt the Risk Assessment and Management of Procedures Schedule as attached (appendix a) **SG**

12. PURCHASING A BCC PACKAGE OF SPECIALISED LEGAL SERVICES AT A COST OF £375 PER ANNUM

All present agreed to purchase the package for one year only and to review the situation after that period. **SG**

13. IF THE DAY CARE CENTRE IS CLOSED IF THERE IS ANOTHER BUILDING COULD BE USED

Cllr P Williams requested that this agenda item is deferred until further information is received. **All present agreed.** **SG**

14. PLACING BUNTING AROUND DUKE STREET, HIGH STREET AND BELL STREET TO COMMEMORATE THE ROYAL WEDDING

All present agreed to fly the Union Flag on the Friday of the Royal Wedding. It was further agreed for individual councillors to supply and hang bunting around the town if they so wished. **SG**

15. CARRYING OUT A PROPER SPECIALIST SURVEY ON THE DOVECOTE BUILDING FOLLOWING A RECENT REVIEW CARRIED OUT BY OXLEY CONSERVATION

All present agreed that the Town Council had a duty of care for this building. The Clerk is requested to obtain a quotation as soon as possible. **SG**

16. IMPLEMENTING AN OUT OF HOURS EMERGENCY CONTACT SYSTEM

All present agreed that an additional pay as you go contract phone is to be purchased to be held by the Clerk during out of office hours. The telephone number is to be included on the answer phone for the public to use in the case of the emergencies. **SG**

17. ON THE PREFERRED PROJECT TO SUBMIT A BID FOR FUNDING FROM THE DELEGATED BUDGET

Cllr W Streule proposed to submit a bid for funding for the following projects:-

1. Create a short section of new pavement at the end of Brook Road, improving access to the new Longwick Rd zebra crossing;
2. New and improved pavement areas on Summerleys Rd from Station approach to Milton Gdns, and opposite from Station approach to Manor Park Avenue.

A vote was taken and one councillor abstained. **All remaining present agreed.**

18. ON A REVIEW OF THE EXISTING COMMITTEE STRUCTURES

All present agreed to defer this item until the new council is formed in May. **SG**

19. ON EXPLORING VARIOUS AVENUES FOR FUNDING TO PROVIDE FREE PARKING FOR UP TO ONE HOUR FOR HORNS LANE AND THE MOUNT CAR PARKS

All present agreed to defer this item until the new council is formed in May. **SG**

20. TO ADOPT A COMMUNITY CONTINGENCY PLAN AS RECOMMENDED BY CLLRS TURNER & COOMBS
All present agreed to defer this item until the new council is formed in May. **SG**

21. ON A SUITABLE PROJECT TO APPLY FOR FUNDING IN NATIONAL TREE WEEK
Cllr W Streule informed the members that the Town Council were unable to apply for funding as it did not meet the criteria.

22. WHETHER TO NOMINATE A RECREATIONAL SITE FOR THE QUEEN ELIZABETH II FIELDS CHALLENGE
All present agreed to defer this item until the new council is formed in May. **SG**

23. AGENDA ITEMS FOR NEXT MEETING
To be advised

24. DATE OF NEXT MEETING.
The next meeting of the Town Council will be the Annual meeting of the Town Council to take place on Tuesday 17th May 2011 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

25. All present agreed to pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960.

- a) To discuss and decide on the recommendation from the Maintenance Committee on the amount of the tender for the Maintenance contract for Lacey Green Parish Council

There being no further business to discuss the Meeting closed at 9.15pm

Chairman..... Date.....