

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 26th JULY 2011 IN THE CHAPTER HOUSE, ST MARY'S CHURCH, PRINCES
RISBOROUGH AT 7.15PM**

PRESENT

Cllr E Clifford (Chairman),
Cllrs P Summerbell, W Woolf, G Hall, R Orsler, A Rolfe, A Turner and W Streule, S Swanson, J Coombs,
D Green

Clerk to the Town Council – Susanne Griffiths
Deputy Clerk to the Town Council – Kirsty Pope
5 members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr B Bendyshe-Brown and P Williams

2. MINUTES

The Minutes of the previous meeting(s) of the Town Council, having been circulated and were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. TO RECEIVE A REPORT FROM THAMES VALLEY POLICE

Apologies were received from the police.

5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Cllr Orsler asked the Clerk for an update on the letter to Chiltern Railways. The Clerk confirmed that this has been completed and a response received. The Clerk agreed to re-send this response to the members. **SG**

Cllr Orsler also asked for an update on the meeting with BCC re: Whiteleaf Cross and the information on a members-only section for the website. The Clerk confirmed that both were in hand.

6. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

None received

7. CORRESPONDENCE RECEIVED

Electoral Review of Buckinghamshire

The Deputy Clerk advised the members to refer to the website www.igbce.org.uk where a full copy of the report would be found. The Clerk asked the members to respond with their comments by the 9th October in order for the office to collate a full response. **ALL**

Letter from Whitecross Hall Management Association

The letter advised the Town Council that due to subsidence, two of the ladies WC's are in danger of falling down and asked the Council for their assistance/advice. The members agreed that no funds were currently available; however suggest that they submit a request for a grant for the estimates meeting in November. The Clerk is requested to advise the management association of other funding opportunity e.g., LEADER and suggest that they also contact them.

SG

Letter from BCC re: payment of invoice for 1-Way system

The Clerk is requested to organise another meeting with BCC to discuss this letter, as the members feel the invoice total is not as per the original agreement with BCC and the project is still incomplete. **SG**

Letter from resident re: providing more houses in the town

Cllr Turner declared an interest in this item.

The members agreed that Cllr Streule (Chairman of Planning) should draft a letter to the resident. **All present agreed.**

WS
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Email from Rotary Club/Iain Rennie re: tree of light

All present agreed to accept the request from the Rotary Club/Iain Rennie to hold the annual Tree of Light ceremony in the town on the 27th November. The Clerk is requested to confirm this.

SG

8. TO RECEIVE A REPORT FROM CLLR TURNER ON THE MEETING HELD WITH ROYAL MAIL AND JOHN BERCOW MP REGARDING THE PROPOSED CLOSURE OF THE DELIVERY OFFICE.

Cllr Turner updated the members on a meeting held between Royal Mail, John Bercow MP and representatives from WDC to retain the delivery office in the town. Royal Mail promised to consider the request and that a formal response will be sent by the 29th July 2011.

9. THE LIST OF SUGGESTED LOCATIONS FOR THE BIN PLACEMENT AND REMOVAL PROGRAMME AS PROPOSED BY WYCOMBE DISTRICT COUNCIL

Cllr Clifford updated the members on her on-site meeting with WDC regarding the above. A discussion was held between the members and although the bins were not considered aesthetically- pleasing, the members understood the importance of having re-cycle facilities for residents. Cllr Rolfe proposed that the members agree on the locations for the bins to replace existing facilities but retain the High Street bins. Seconded by Cllr Hall. The following locations were agreed: 3 in the Mount car park, 3 in Horns Lane car park, 1 in Manor Park Avenue/Station Road, 1 x o/s Monks Risborough Shops, 1 x Princes Risborough School, 1 x Princes Risborough Primary School, 1 x ESSO Garage and 1 o/s Marks & Spencers. **All present agreed.**

SG

10. ON RESPONSE TO WYCOMBE DISTRICT COUNCIL RELATING TO THE COMMUNITY FACILITIES STRATEGY UPDATE CONSULTATION.

Cllr Turner updated the members of the mains parts of this consultation and advised that this consultation also has links to agenda item no. 11. Cllr Streule proposed that Cllr Turner drafts a response to both consultations and circulates to the members. Cllr Turner agreed to do this but asked if Cllr Orsler would also provide assistance. Cllr Orsler agreed to this request. Seconded by Cllr Rolfe. **Agreed by all.** The Clerk also encouraged the members to submit individual responses to these consultations.

AT/RO

11. ON A RESPONSE TO WYCOMBE DISTRICT COUNCIL RELATING TO THE WYCOMBE DEVELOPMENT FRAMEWORK - CONSULTATION ON SUPPLEMENTARY PLANNING DOCUMENTS

Action agreed in agenda item No. 10.

AT/RO

12. ON WHAT ACTION CAN BE TAKEN WITH REGARDS TO THE APPEARANCE OF THE OLD TOWN FARMHOUSE.

Cllr Woolf raised his concerns to the members of the current state of appearance of the old Town Farmhouse in the Town Centre. A discussion was held regarding ownership of the property and it was proposed by Cllr Swanson that WDC Conservation Office are contacted for advice on this building as it's in a conservation area. Seconded by Cllr Turner. **Agreed by all.**

SG

13. ON THE RECOMMENDATION FROM THE PARKS/GARDEN COMMITTEE TO CHANGE THE REGULATIONS FOR THE STRATTON MEMORIAL GARDEN TO ALLOW BRASS PLAQUES TO BE PLACED ON THE KERBING AS OPPOSED TO BRONZE.

All present agreed. The Clerk is requested to update the regulations.

SG

14 ON THE RECOMMENDATION FROM THE MAINTENANCE COMMITTEE TO ACCEPT BUCKINGHAMSHIRE COUNTY COUNCILS OFFER TO MAINTAIN THE WAR MEMORIAL AREA OUTSIDE THE LIBRARY.

Cllr Orsler suggested that a map showing the area that Town Council will maintain, to Town Council standard, is submitted to BCC for their information. Cllr Hall suggested that a courtesy letter is sent to the Bucks Herald to confirm the above action. Seconded by Cllr Coombs. **Agreed by all.**

SG

15. ON WHETHER TO ADOPT A COMMUNITY CONTINGENCY PLAN AS RECOMMENDED BY CLLRS A TURNER & J COOMBS

Cllr Coombs updated the members on the current status of this plan and will circulate to all members for their comments. Cllr Coombs requested that this item is carried forward to the next meeting. **All present agreed.**

16. MEETING WITH RACA/RAP TO EXPLORE COMMON GROUND FOR THE JOINT PROJECTS.

The office is requested to liaise with RACA and request a copy of the constitution which can be copied to all members for their comments. The office is then requested to organise an informal meeting between RACA and the Town Council to discuss the document. **All present agreed.** **SG**

23. AGENDA ITEMS FOR NEXT MEETING.

To discuss and decide on the proposed list of Local Requirements for the validation of planning application from BCC.
To discuss on whether to extend a memorial to remember those that lost their lives in the Dakota air crash
To discuss and decide on whether to adopt a community contingency plan as recommended by Cllrs Turner and Coombs.

24. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 30th August 2011 at 7.15pm at in the Chapter House,
There being no further business to discuss the Meeting closed at 8.50pm.

Chairman..... Date.....