

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 23rd FEBRUARY 2010 IN THE CHAPTER HOUSE, ST MARY'S
CHURCH, PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr A Turner (Chairman),
Cllrs Mrs. P Summerbell, Mrs. P Williams, C Etholen, J Coombs, W Woolf, Mrs. E Clifford, L A Benifer, G Hall and W Streule.
Clerk to the Town Council - Susanne Griffiths

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr B Bendyshe-Brown, R Orsler and D Green

2. MINUTES

The Minutes of the previous meetings of the Town Council on the 26th January, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. REPORT FROM THAMES VALLEY POLICE

The police were unable to attend.

5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Further to the successful acquisition of funding for the new play equipment in KGV, the final criteria for the funding is that an opening ceremony is held before the 31st March 2010. Cllr E Clifford requested that as many councillors as possible attend. The Public Relations committee agreed to organise the event and set the date. **ALL**

6. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

Cllr W Streule requested that it was recorded that he objected to the installation of new street lights in Poppy Road and Station Road.

Cllr BL Benifer reminded the members that comments are required on the Pictsmede Site and urged all members to visit the web site and view the application. **ALL**

7. CORRESPONDENCE RECEIVED

a. Letters from Auditor

The Internal Auditor has submitted his Statement of independence and report following his visit to the Town Council office. He confirms that he is ready to sign off Section 4 of the Audit Commissions' Annual Return when received and that he believes the systems and procedures of the Town Council are robust and effective. Comments noted.

b. Letter from BCC re: Draft Parking and Enforcement Policy Consultation

It was noted that this consultation needs to be read very carefully. The Clerk is requested to provide a hard copy of the letter and Parking Policy Response Sheet to each councillor for their completion and return before the next Town Council meeting. **ALL**

c. Invitation from Risborough Cares Charity to the AGM on the 24th march 2010

Cllrs G Hall, W Woolf and C Etholen agreed to attend.

GH/CE/WW

d. Email request for a meeting with Barton Willmore re: Park Mill Farm

It was **agreed** to agree to the request providing it is noted that it is NOT a consultation, the meeting is informal and the public are able to attend if they so wish. The Clerk is requested to make the necessary arrangements.

SG

e. Email from John Callaghan re: 106 monies

The comments were noted by the members and it was agreed not to reply as the matter is to be discussed in more detail at the Cabinet meeting on the 4th March 2010.

f. Email from Lance Adlam re: response to email sent from P Williams ref Crosstalk article

Cllr C Etholen declared an interest and did not take part in the discussion or vote.

All remaining councillors present **agreed** to acknowledge the e-mail and advise him that the Town Council is in the process of obtaining quotations to rectify the problem with the sloping nature of the ground and the resulting gap beneath the closed gates.

SG

g. Letter from Whiteleaf & Casden Residents Association re: A request for support for a Grit Bin

All present agreed to support the request for a Grit Bin for the residents of Whiteleaf by applying for funding under the Local Committee Scheme.

SG

h. Email from Lance Adlam re: response from RIBA

See response to (F)

8. RECOMMENDATION FROM THE PARKS COMMITTEE TO ENTER INTO NEGOTIATION FOR A NEW 10 YEAR LEASE ON THE RIDGEWAY FIELD AND TO EXTEND THE USE TO INCLUDE COMMUNITY EVENTS

Cllr E Clifford proposed that the Town Council enter into negotiation for a new 10 year lease on the Ridgeway field and to extend the use to include community events. Seconded by Cllr W Woolf.

Agreed by all present.

9. RECOMMENDATION FROM THE PARKS COMMITTEE THAT THE £12,500.00 BUDGET FOR SKATEBOARD FACILITIES AND £30,000.00 FOR PLAY EQUIPMENT IS CARRIED FORWARD TO THE NEXT FINANCIAL YEAR 2010/2011 AS AN EARMARKED RESERVE £42,500.00 FOR NEW SKATEBOARD FACILITIES

Cllr E Clifford informed the members that due to unforeseen circumstances, the proposed Skateboard facilities for the KGV could not be installed in this financial year as originally intended. Cllr E Clifford proposed that the £12,500.00 budget for skateboard facilities and £30,000.00 for play equipment is carried forward to the next financial year 2010/2011 as an earmarked reserve £42,500.00 for new skateboard facilities. Seconded by Cllr W Woolf. Cllr L Benifer abstained from the vote. **Agreed by all the remaining members present.**

SG

10. DATE FOR THE 2010 ANNUAL TOWN MEETING

All present agreed to hold the Annual Town Meeting on the 28th April 2010 at 7pm in the Community Centre.

The Clerk is requested to arrange for the advertising of the meeting on the entry boards to the town.

SG

All present agreed for the organization of the evening to be delegated to the Public Relations Committee.

P/R

11. NOMINATION FOR A REPRESENTATIVE FOR THE PRINCES RISBOROUGH CHARITY

Cllr J Coombs proposed that Rev D Williams is nominated as a representative for the Princes Risborough Charity. **All present agreed.** Cllr J Coombs informed the members that Mrs B Richer will soon be retiring from the Charities. The Town Council requested that their thanks to Mrs Richer for her hard work through the years is recorded in the minutes.

12. RECOMMENDATIONS FROM THE MAINTENANCE WORKING GROUP WHO HAVE CONSIDERED THREE QUOTATIONS FOR EACH RECOMMENDATION.

A. The preferred supplier of the tools and protective clothing is Briants of Risborough

b. The preferred builder to convert the stable block is K Slater

c. The preferred supplier of the corporate clothing for the maintenance team is Logo-Co

All present agreed to the recommendations of the Maintenance Working Group. The Clerk is requested to make the necessary arrangements.

SG

Cllr A Turner wished to record the Town Council's thanks to Cllr J Coombs for his hard work in driving this project through to fruition.

13. CREATION OF A WORKING GROUP TO OVERSEE AND REVIEW RISK ASSESSMENT FOR THE TOWN COUNCIL.

All present agreed for Cllrs J Coombs, P Williams, R Orsler and the Clerk S Griffiths to form the Working Group.

JC/PW/RO/SG

14. TO DISCUSS THE OUTCOME OF THE ONE WAY SYSTEM MEETING HELD ON THE 17TH FEBRUARY 2010

A meeting has been arranged with County Cllr V Letheren and M Averill, B.C.C on the 2nd March at 5.00pm. It was **agreed** that the following councillors will attend to represent the Princes Risborough Town Council:- Cllr C Etholen, A Turner, G Hall, D Green and R Orsler.

CE/AT/GH/DG/RO

After a long discussion it was **agreed** by the members present apart from Cllr C Etholen who abstained, to raise the following issues with the B.C.C. in response to the concerns of the traders.

1. Consider removing the cycle lane if possible.
2. Consider solving the problem of congestion at the top of the High Street by introducing a filter system (merge in turn)
3. Penalize the illegal parking along the High Street especially on the bus stop.
4. Consider introducing an early change in parking regulations to allow parking bays in Duke Street.

Cllr C Etholen agreed to request a study of the volumes of the traffic that pass through Princes Risborough.

CE

Cllr G Hall informed the members that allegations had been made that residents have been

Pressurised in to signing a petition against the one way system. Cllr G Hall proposed that these serious allegations are reported to the police. **All present agreed.**

15. RECOMMENDATION FROM THE MEMORIAL GARDEN COMMITTEE TO RECTIFY THE PROBLEM WITH THE LEVEL OF THE ACCESS ROAD TO THE SMG.

All present agreed to defer this item to the next agenda.

16. RECOMMENDATION FROM THE TOWN & LIGHTING COMMITTEE ON THE METHOD OF RECORDING FUTURE SERVICEMAN OF THE TOWN KILLED IN ACTION ON THE WAR MEMORIAL

All present agreed to defer this item to the next agenda.

17. RECOMMENDATION FROM THE MEMORIAL GARDEN COMMITTEE TO AMEND THE RULES & REGULATIONS FOR THE STRATTON MEMORIAL GARDENS AS PER PREVIOUSLY CIRCULATED TO THE MEMBERS FOR THEIR CONSIDERATION.

All present agreed to defer this item to the next agenda.

18. AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on a recommendation from the Memorial Garden Committee to rectify the problem with the level of the access road to the SMG.

To decide on a recommendation from the Town & Lighting Committee on the method of recording future serviceman of the town killed in action on the war memorial.

To discuss and decide on a recommendation from the Memorial Garden Committee to amend the Rules & Regulations for the Stratton Memorial Gardens as per previously circulated to the members for their consideration.

19. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 30TH March 2010 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

There being no further business to discuss the Meeting closed at 9.42pm

20. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS WHEN DISCUSSING THE FOLLOWING AGENDA ITEM DUE TO THE CONFIDENTIAL NATURE OF THIS MATTER:

a. To discuss and decide on the nominations for the 2010 Citizen Awards

All present agreed to pass a resolution to exclude the public and press when discussing the above agenda item due to the confidential nature of this matter.

Chairman..... Date.....