

**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF A MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 29<sup>th</sup> JUNE 2010 IN THE CHAPTER HOUSE, ST MARY'S CHURCH,  
PRINCES RISBOROUGH AT 7.15PM**

**PRESENT**

Cllr A Turner (Chairman),  
Cllrs Mrs. P Summerbell, Mrs. P Williams, J Coombs, W Woolf, G Hall, B Bendyshe-Brown, R Orsler,  
D Green, LA Benifer, C Etholen and W Streule.  
Clerk to the Town Council – Susanne Griffiths

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted by Cllr Mrs. E Clifford.

**2. MINUTES**

The Minutes of the previous meeting of the Town Council, having been circulated were amended and approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**4. REPORT FROM THAMES VALLEY POLICE**

A report was received from the Police updating the members on police staffing levels in the town, criminal activity and speeding.

**5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

None

**6. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.**

None.

**7. CORRESPONDENCE RECEIVED**

**Letter dated 9<sup>th</sup> June from Parrott & Coales re: Molins**

Comments noted

**Letter dated 2<sup>nd</sup> June from resident re: purchase of land**

A letter has been received from a resident requesting that the Town Council consider their request to purchase a piece of the land in the Memorial Garden.

**All present agreed** that the Town Council were unable to consider such a request as the land is under covenant and part of a planned phased development.

**SG**

**Letter dated 19<sup>th</sup> June from BCC re: Youth Services Transformation**

This letter was discussed under agenda item 17.

**8. APPROVAL OF THE ACCOUNTS AND THE ANNUAL GOVERNANCE STATEMENT FOR THE ANNUAL RETURN YEAR ENDING MARCH 31<sup>ST</sup> 2010**

Cllr R Orsler confirmed that the Accounts for the year ending 31<sup>st</sup> March 2010 were in order and proposed that the Town Council approve the Audit Return and the Annual Governance Statement.

Seconded by Cllr W Woolf. **All present agreed.** The Clerk was thanked for her work in preparing the accounts for the Audit Return.

#### **9. RECOMMENDATION FROM FINANCE ON THE INAPPROPRIATE USE OF TOWN MONIES**

The Clerk to the Town Council advised the Town Council to take note of the concerns of the Internal Auditor in his report for Princes Risborough Town Council - 2009/2010. The Internal Auditor was concerned that in providing cash work that should be wholly funded by the Highways Authority; the Council may not be ensuring value for money for its residents. He advised that the Council should not encourage the Highways Authority to believe that highways works in the town will always, or even sometimes, be financially supported by the Town Council through its local precept. The Town Clerk supported the recommendation from the Finance Committee to recommend to the Town Council that the auditor's remarks are adhered to and that any work undertaken by the Town Council for the Highways authority should be recompensed. A vote was taken. Two members abstained and the remaining members present all **agreed** to accept and abide by the Internal Auditors comments.

#### **10. TO ACCEPT DEVOLUTION OF POWERS FROM BCC TO THE TOWN COUNCIL FOR AN AGREED PAYMENT**

**All present agreed** to progress the request for Devolved Powers from B.C.C. for an agreed payment of £15,000.00. The Clerk is requested to advise the B.C.C. of the decision. **SG**

#### **11. RECOMMENDATION OF THE ASSETS WORKING GROUP CONCERNING THE INSURANCE OF THE TOWN COUNCILS ASSETS**

**All present agreed** to accept the recommendation of the Assets Working Group and amend the insurance schedule as proposed (see attached). **SG**

#### **12. THE PREFERRED PROJECT TO BID FOR FUNDING FROM THE 2011/2012 DELEGATE BUDGET SCHEME**

The Clerk is requested to contact Si Khan, B.C.C. and request an extension to the deadline of the 30<sup>th</sup> June 2010 for bids to be submitted. The members were asked to make suggestions for the Town Council to consider at the next meeting.

**SG/ALL**

#### **13. RECOMMENDATION FROM THE PARKS COMMITTEE TO ACCEPT THE REVISED TERMS OF THE LEASE FOR THE RIDGWAY FIELD SUBJECT TO THE FIELD BEING PROMOTED POSITIVELY AS A POTENTIAL SITE FOR TOWN ACTIVITIES**

**All present agreed** to accept the revised terms of the lease for the Ridgway field subject to the field being promoted positively as a potential site for town activities. The Clerk is requested to progress a contract including the revised terms and conditions with the landlord through the solicitors. **SG**

#### **14. VIRING OF MONEY FROM THE VARIOUS BUDGETS TO THE MAINTENANCE TEAM**

**All present agreed** to vire the following amounts to the Maintenance Team Budget from the various Committee budgets:-

Admin & Human Resources £4,780

Memorial Garden £8,310

Parks £40,000

Town & Lighting £16,500

Total £69,590

#### **15. RECOMMENDATION FOR THE REMIT FOR THE MAINTENANCE TEAM COMMITTEE**

**All present agreed** on the recommendation for the remit for the Maintenance Team Committee as follows:-

- a. To hold bi-monthly meetings
- b. To oversee the work of the Maintenance Team
- c. To set and recommend budgets
- d. To oversee spending
- e. To manage problems relating to Quality Control and Efficiency
- f. To arbitrate disputes concerning Maintenance responsibilities

**16. SPECIAL ISSUE OF CROSSTALK RELATING TO TOWN ISSUES**

**All present agreed** for the Public Relations Committee to issue a special edition of Crosstalk relating to just Town Issues in place of the normal edition that would have been issued in July. **KP/Public Relations**

**17. ACTION TO BE TAKEN TO SUPPORT THE YOUTH CLUB IN THEIR EFFORTS TO REMAIN OPEN**

**All present agreed** to support the Youth Club in retaining the facility in Princes Risborough. The Clerk is requested to arrange a meeting with B.C.C. to explore all the options available. **SG.**

**18. HIGH STREET PLANNING MATTERS**

Cllrs G Hall, D Green and B Bendyshe-Brown declared an interest in this agenda item and did not take part in the discussion or decision.

Cllr L A Benifer informed the members that planning applications had been received for a change of use in High Street premises from retail to office use. **All present agreed** not to try to fill the empty shops by changing the use and **to** continue the overall policy of opposing these applications apart from in exceptional circumstances.

**19. RESPONSE TO THE DELIVERY AND SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENTS**

**All present agreed** that the Town Council supports the relevant clauses in the WDC document 'Delivering the Strategy for Wycombe, Delivery and Site Allocations Update Report, Development Plan Document, June 2010, ie Clauses 3.93 to 3.98' to respond that the Town Council supports the proposal 3.97 as a starting point. **SG**

**20. MAKING A REQUEST TO BCC FOR PERMISSION TO CARRY OUT SPORADIC GRASS CUTTING ON LAND IN THEIR OWNERSHIP WHEN REQUIRED**

**All present agreed** to defer this agenda item until the next month's meeting.

**21. AGENDA ITEMS FOR THE NEXT MEETING.**

To discuss and decide on the preferred project to bid for funding from the 2011/2012 Delegated Budget Scheme.

To discuss and decide on making a request to BCC for permission to carry out sporadic grass cutting/ tidying up works on land in their ownership when required. (Cllr Hall)

**22. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 27<sup>TH</sup> July 2010 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

**23. A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS WHEN DISCUSSING THE FOLLOWING AGENDA ITEMS DUE TO THE CONFIDENTIAL NATURE OF THIS MATTER:**

- a) New Sports Field Facility
- b) Preferred company to supply and install a replacement skate park in the King George V Recreational Park

**All present agreed** to pass a resolution to exclude the public and press when discussing the above agenda item due to the confidential nature of this matter.

There being no further business to discuss the Meeting closed at 9.55pm.

Chairman.....

Date.....