

**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE TOWN COUNCIL MEETING HELD  
ON TUESDAY 24<sup>th</sup> NOVEMBER 2009 IN THE CHAPTER HOUSE,  
ST MARY'S CHURCH, PRINCES RISBOROUGH AT 7.15PM**

**PRESENT**

Chairman Cllr A Turner,  
Cllrs W Streule, G Hall, Mrs P Summerbell, Mrs P Williams, L A Benifer, R Orsler, Mrs E Clifford, C Etholen, D Green and J Coombs.  
Mrs S Griffiths (Town Clerk)  
12 members of the public were present.

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs W Woolf and B Bendyshe-Brown and from Cllr D Green for arriving late.

**2. MINUTES**

The Minutes of the previous meeting of the Town Council on the 27<sup>th</sup> October, having been circulated were approved by the Meeting and signed by the Chairman.  
The Minutes of the previous Extra Ordinary meeting of the Town Council on the 16<sup>th</sup> November, having been circulated were disputed by Cllr R Orsler as not being a true record of the meeting. A vote was held and 6 members voted to approve the minutes, Cllr R Orsler wished for his name to be recorded as voting against and 3 members abstained from the vote. The minutes were signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllr C Etholen declared an interest in agenda items 10 and 18.

Cllr G Hall declared an interest in agenda items 10 and 12.

Cllr A Turner declared an interest in agenda 10

**4. REPORT FROM THAMES VALLEY POLICE**

Apologies were received and accepted from the police.

**5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

The Clerk confirmed that the road name for the Mill Lane development will be St Dunstan's Close. Cllr W Streule attended the D.C.C. meeting that considered the planning application for Whiteleaf Lodge and advised the members that the application was approved.

Cllr R Orsler will draft and circulate a question to be tabled at the next meeting of the WDC as agreed in the minutes of the last meeting.

**RO**

**6. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.**

Cllr A Turner requested a progress report on the Working Group reviewing the Town Council Standing Orders. Cllr R Orsler advised that he had produced a draft but was waiting for the NALC to update its website. Cllr A Turner agreed to replace Mrs. M Wooster on the Working Group. The Clerk is requested to ascertain if the Standing Orders on the NALC website have now been updated.

**SG**

**7. CORRESPONDENCE RECEIVED**

**ALL correspondence relating to the 1-way system**

Cllr A Turner **agreed** to draft a reply to Rebecca Hill addressing the concerns of the small business owners concerning the one way system and **all present agreed** for the Town Council to arrange a meeting with the small business owners in the new year to discuss the one way system. Miss Hill agreed to help by contacting the small business owners and encouraging them to attend the meeting.

**AT**

**All present agreed** to write to Robin Evans, Car Parking at W.D.C. concerning the continuing problems of motorists parking on the double yellow lines outside Barclays Bank and requesting that special attention is given to the enforcement of parking restrictions in this area. **SG**

Cllr J Coombs **agreed** to draft a standard response to the correspondence concerning the one Way system to place on the website. **JC**

The Clerk is requested to establish a database to record the comments on the one way system. **SG**

Cllr E Clifford **agreed** to speak to the manager of Tesco to request his help in organising more effective control of the traffic within the car park to avoid the long delays around the roundabout and into New Road. **EC**

### **BCC Public Rights of Way in the Parish**

The BCC Public Rights of Way Dept has issued a "Walk your Local Paths" Initiative to involve the public in surveying their path networks and giving feedback to the department where maintenance is needed and improvements could be made. **All present agreed** that Francis Gomme and the Walking Festival would be an ideal avenue for this initiative. Cllr C Etholen offered to liaise with Mr Gomme and Mike Walker in the Rights of Way department to progress the initiative. **CE**

### **Letter from Booker Park Community School re: donation request**

A letter had been received from the Booker Park Community School requesting a donation towards the raffle at their Christmas Fair. **All present agreed** that the school is a worthy cause, but due to budget restraints and the many requests from local organisations that have had to be refused, the Town Council is unable to help as the school is not in the parish. The Clerk is requested to advise the school. **SG**

### **WDC S106 monies**

A response to the Town Councils request for clarification on the amount of monies available from section 106 monies for Princes Risborough has been received. **All present agreed** that the Town Council is to make a formal approach to the WDC for the monies promised in the past. Cllr A Turner agreed to prepare a draft for circulation to the members. **AT**

### **An email from Julia Carey, Countryside Officer, B.C.C.**

An e-mail has been received from Julia Carey detailing the intentions of Bucks County Council to improve the condition of Whiteleaf Cross. Ms Carey also seeks further information associated with the Town Council's request for details on the cost associated specifically with the restoration of the Cross. **A majority vote agreed** for Cllr R Orsler to reply and also request a response to the Town Council's criticisms of the timeline. **All present agreed** to place Ms Carey's reply on the website as requested by her. **SG**

### **Community First Responders**

A request from the Community First Responders for permission to place a recruiting gazebo and possibly an ambulance vehicle somewhere in the middle of the town to allow the team to meet the residents of the town and tell them about the project. They are keen to expand the project and would like to establish CFRs in Princes Risborough. If possible they would like to do this one day per month for 2 or 3 months. The second request is to place a small article in the town newsletter to introduce the project. **All present agreed** that the Town Council supports the Community First Responders in principle but are unable to give permission for a gazebo and ambulance to be placed in the town as the B.C.C. would need to be contacted for permission for any activity on the highways. The Clerk is requested to contact the Community First Responders to advise them of this action and that they are welcome to place a small article in the next edition of Crosstalk to introduce the project. **SG**

## **8. FORMALLY AGREE AND PROPOSE THE BUDGET FOR THE FINANCIAL YEAR 2010/2011 AND SET THE PRECEPT ACCORDINGLY**

Cllr R Orsler proposed that the precept for 2010/2011 should be £348,450. Seconded by Cllr G Hall. A vote was taken and 9 members approved the precept with one member abstaining from the vote as he was not present at the Estimates meeting. **Page 33/09**

## **9. FORMALLY AGREE AND PROPOSE THE EXPENDITURE ALLOWED UNDER SECTION 137**

Cllr R Orsler advised the Town Council that included in the budget for 2010/2011 is a sum of

£450.00 to be charged against expenditure allowed under Section 137 and he proposed that this be accepted. Seconded by Cllr J Coombs. **All present agreed.**

#### **10. FORMALLY AGREE TO PURCHASE THE PRINCES RISBOROUGH BRITISH LEGION MEMORIAL HALL, AS PER THE BUSINESS PLAN FOR A SUM OF £420,000.**

Cllrs C Etholen and G Hall declared an interest in this item.

This agenda item was postponed until 8.50pm when Cllr D Green was able to participate in the discussion.

Cllr A Turner proposed to formally agree to purchase the Princes Risborough British Legion Memorial Hall, as per the business plan for the sum of £420,000.00. Seconded by Cllr G Hall. After a long discussion a vote was taken and Cllr R Orsler requested that the names of the councillors are recorded. The following 7 councillors voted for the proposal – A Turner, G Hall, E Clifford, P Summerbell, P Williams, D Green and C Etholen. 3 Councillors voted against the proposal - R Orsler, J Coombs and L A Benifer. Cllr W Streule abstained from the vote. The motion was carried by a majority.

#### **11. A POLICY FOR THE ATTENDANCE OF APPOINTED TOWN COUNCIL REPRESENTATIVES AT MEETINGS ARRANGED BY THE TOWN COUNCIL WITH OTHER ORGANISATION AND LOCAL AUTHORITIES.**

Cllr A Turner proposed the following motions and requested that if they are agreed to be included in the current review of the Standing Orders.

1. When the Town Council formally agree to arrange a meeting with another organisation or individual(s) the Town Council will also decide upon who will attend the meeting. Seconded by Cllr J Coombs. A vote was taken and the motion was carried with a majority of 9 for the proposal and 1 against.
2. When informal meetings between the Town Council and another organisation or individual(s) are required, attendance will be decided at the joint discretion of the Chairman/ Vice Chairman and Chairman of the relevant committees. A vote was taken and the motion was carried with a majority of 9 for the proposal and 1 against.

#### **12. A RESPONSE TO WYCOMBE DISTRICT COUNCILS REFUSAL TO RE-DESIGNATE THE TOWN CENTRE AS A STREET TRADING ZONE.**

Cllr G Hall informed the members that he had been advised by a member of the Regulatory and Appeals Committee of Wycombe District Council that considered the Town Councils request to seek a change in designation for the High Street and Market Square, Princes Risborough in respect of street trading that there had been no information circulated to the members and therefore the request had been rejected. The Clerk confirmed that she had received an e-mail from Neil Stannett, Environmental Health Manager on the 31/03/2009 confirming that he had asked a colleague to put a report together for the committee outlining the Town Council's request that the streets be designated as Consent Streets. **All present agreed** that Princes Risborough is a Market Town and therefore need market traders. The Clerk is requested to arrange a meeting to discuss this further with Mrs Lesley Clarke, WDC and request that she is provided with the background information relating to the Town Council's request prior to the meeting. The Town Council **agreed** that the representatives of the Town Council to attend the meeting are A Turner, C Etholen, G Hall, D Green and B Bendyshe-Browne. **SG/BBB/AT/GH/DG/CE**

#### **13. ON THE USE OF THE TOWN ENTRY BOARDS.**

**All present agreed** for Cllr R Orsler to prepare a draft letter for circulation to the members, expressing the Town Councils disappointment that it was unable to use the boards to advertise the free parking on Saturdays in the month of December leading up to Christmas. **RO**

#### **14. EMPLOYING A YEOMAN**

**All present agreed** that the initial proposal prepared by Cllr J Coombs is very promising and the Town Council would be grateful if Cllr J Coombs continued to progress the initiative preparing a more detailed breakdown of costs. **JC**

**15. COUNCILLORS AND OFFICE STAFF ATTENDING A FIRST AID COURSE**

Cllr J Coombs has obtained the cost and details of two First Aid courses.  
The Save a life course covering how to respond to an incident and how to perform cardio pulmonary resuscitation is £14.95 and the Basic First Aid course which would cover how to respond to major injuries and medical conditions, respond to the needs of the unconscious casualty and perform Cardio-pulmonary resuscitation is £43.13.  
Seven members requested to be included on the Basic First Aid course.  
Three members and two members of staff requested to be included on the Save a Life course.  
Cllr J Coombs agreed to organise the courses. **JC**

**16. RECOMMENDATION FROM THE TOWN & LIGHTING COMMITTEE ON THE METHOD OF RECORDING FUTURE SERVICEMAN OF THE TOWN KILLED IN ACTION ON THE WAR MEMORIAL.**

**All present agreed** for this item to be deferred until the next meeting. **SG**

**17. TO RESOLVE TO RESCIND A PREVIOUS RESOLUTION CONCERNING PAYMENT OF THE ARCHITECTS INVOICE IN PURSUANCE OF A REPORT FROM AN INDEPENDENT ARCHITECT.**

Cllr A Turner proposed that the Town Council rescind a previous resolution concerning payment of the architects invoice in pursuance of a report from an independent architect/engineer. Seconded by Cllr J Coombs. A vote was taken and the motion was passed with 10 members agreeing to the proposal and 1 member abstaining.

**18. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS WHEN DISCUSSING THE FOLLOWING AGENDA ITEM DUE TO THE CONFIDENTIAL NATURE OF THIS MATTER:  
a) To discuss and decide on the invoice received from the architect relating to Stratton Memorial Garden.**

A vote was taken to pass a resolution to exclude the public and press when discussing the above agenda item due to the confidential nature of this matter. The motion was passed with 10 members agreeing to the proposal and 1 member abstaining

**19. AGENDA ITEMS FOR THE NEXT MEETING.**

To decide on a recommendation from the Town & Lighting Committee on the method of recording future serviceman of the town killed in action on the war memorial.

**20. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 26<sup>th</sup> January 2010 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

There being no further business to discuss the Meeting closed at 9. 32pm

Chairman.....

Date.....