

**FINANCE**  
**PRINCES RISBOROUGH TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON**  
**TUESDAY 22<sup>nd</sup> MARCH 2011 AT 7.30PM, TOWER COURT, HORNS LANE,**  
**PRINCES RISBOROUGH**

**PRESENT**

Cllr R Orsler (Chairman)  
 Cllrs L A Benifer, A Turner, G Hall and Cllr E Clifford  
 S Griffiths – Clerk.

**IN ATTENDANCE**

Cllrs P Summerbell and D Green

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from P Williams and J Coombs

**2. MINUTES**

The accounts from the previous month and the minutes of the last meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared.

**4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for March were examined by the Committee.

**Cllr A Turner proposed and Cllr E Clifford seconded that the accounts be recommended to the Council and the necessary cheques signed. All present agreed.**

The Clerk presented a detailed breakdown of the accounts for the year, a bank reconciliation report and the bank statements to the members for inspection. **All present agreed** that the accounts were being handled in a satisfactory manner and that the monies were all accounted for.

The Clerk was pleased to inform the members that each committee had kept within their budget set for the year and that the total of payments year to date was 82% of the total budget.

Further to the Code of recommended practice for local authorities on data transparency, listed below are the items of expenditure over £500.00:

Payment	Payee	Net	VAT	Gross
		£		£
5412	HM Revenue & Customs PAYE	4,466.03	0.00	<b>4,466.03</b>
5419	PK InPrint Ltd - Crosstalk Newsletter	£ 1,085.00	£ -	
	PK InPrint Ltd - 1 way system Questionnaires	£ 150.48	£ -	
	<b>Total PK InPrint Ltd</b>			£ <b>1,235.48</b>
5422	UK Power Networks - 5 new services to Lamp Columns	£ 4,281.00	£ 856.20	£ <b>5,137.20</b>
5424	Turney Groundforce - Mower for MT	£ 787.00	£ 157.40	£ <b>944.40</b>
5429	Wycombe District Council - Quarter Rent	£ 1,250.00		£ <b>1,250.00</b>
5433	Kevin Slater - Concrete picnic area in KGV park + security fence	£ 1,820.00	£ -	£ <b>1,820.00</b>
5434	P A Spittles Landscapes Ltd - kerb stones, Stratton Memorial Garden	£ 1,774.00	£ 354.80	£ <b>2,128.80</b>
5437	SEC Contracting - replacement post in Court Close	£ 766.71	£ 153.34	£ <b>920.05</b>
5438	SEC Contracting - new posts in Summerleys Road & Mill Lane	£ 2,807.50	£ 561.50	£ <b>3,369.00</b>
5439	SEC Contracting - replacement lanterns in various roads	£ 1,275.86	£ 255.17	£ <b>1,531.03</b>
5440	SEC Contracting - installation of replacement posts (old concrete posts)	£ 4,167.78	£ 833.56	£ <b>5,001.34</b>
5441	SEC Contracting - Mead Acre replacement light (H&S)	£ 763.59	£ 133.63	£ <b>897.22</b>
5442	SEC Contracting - Fairway - RTA	£ 639.88	£ 127.98	£ <b>767.86</b>

5443	SEC Contracting - Stratton Road - RTA	£ 639.88	£ 127.98	£ <b>767.86</b>
5446	HM Revenue & Customs PAYE	£ 514.40	£ -	£ <b>514.40</b>
D/D	E-ON - monthly electricity charge - Street Lighting	£ 610.01	£ 122.00	£ <b>732.01</b>
SO	SEC Lighting - monthly maintenance charge	£ 669.61	£ 133.92	£ <b>803.53</b>
SO	Manor Estates - grass cutting for month	£ 1,278.71	£ 255.74	£ <b>1,534.45</b>

## 5. CORRESPONDENCE

None received

## 6. AGENDA ITEMS FOR NEXT MEETING

To be advised.

## 7. NEXT MEETING

The next meeting of the Committee will take place on Tuesday 19<sup>th</sup> April 7.30pm in the Meeting Room, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 7.40pm

Chairman.....

Date .....