

**FINANCE**  
**PRINCES RISBOROUGH TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON**  
**TUESDAY 13<sup>th</sup> SEPTEMBER 2011 AT 7.30PM, TOWER COURT, HORNS**  
**LANE, PRINCES RISBOROUGH**

**PRESENT**

Cllr W Streule (Vice-Chairman)

Cllrs, E Clifford and J Coombs

Kirsty Pope – Deputy Clerk

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr R Orsler

**2. MINUTES**

The accounts from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared.

**4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for September were examined by the Committee.

Cllr J Coombs proposed and Cllr E Clifford seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.** Cllr Coombs proposed that the member of staff that was called out to the Memorial Garden should be paid for an hours of his time. **The Deputy Clerk is requested to discuss this with the Clerk.** All present agreed.

Further to the Code of recommended practice for local authorities on data transparency, listed below are the items of expenditure over £500.00:

WDC - quarterly office rental	£1,250.00	0.00	£1,250.00
BCC - Legal Fees	£567.00	£113.40	£680.40
SEC - quarterly rechargeable repairs	£505.18	£101.04	£606.22
PK Inprint Ltd - printing of Crosstalk	£1,097.18	£-	£1,097.18
HMRC - tax/ni contribution	£5,050.44	£-	£5,050.44
SEC Lighting -	£766.77	£153.27	£920.04
E-ON	£863.70	£172.74	£1,036.44
Manor Estates - grass cutting for month	£1,204.13	£240.83	£1,444.96

**5. CORRESPONDENCE**

None

**6. APPROVE BUDGET DETAILS FOR THE NEW PARKS/GARDEN AND MAINTENANCE/TL COMMITTEES**

Cllr Streule proposed that the budget information, which was circulated prior to the meeting, was approved for the two committees. Seconded by Cllr Coombs, agreed by all.

**7. AGENDA ITEMS FOR NEXT MEETING**

TBA

**8. NEXT MEETING**

The next meeting of the Committee will take place on Tuesday 11<sup>th</sup> October 2011 7.30pm in the Meeting Room, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 8.00pm

Chairman.....

Date .....