

**MAINTENANCE TEAM  
PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF A MEETING OF THE MAINTENANCE TEAM  
COMMITTEE HELD ON TUESDAY 8<sup>th</sup> FEBRUARY 2011 AT 7.45PM  
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

**PRESENT**

Chairman Cllr J Coombs  
Cllrs A Turner, R Orsler, E Clifford, LA Benifer and P Williams  
S Griffiths – Town Clerk.

In Attendance

Cllr D Green

**1. APOLOGIES FOR ABSENCE**

No apologies were received

**2. MINUTES**

The minutes of the previous meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.  
None were declared.

**4. CORRESPONDENCE**

None received

**5. INVOICES FOR CONFIRMATION**

Payment was **agreed** for the following invoices:-

Briants	servicing of power equipment	£136.79 + VAT
	as above	£48.44 + VAT
	as above	£61.78 + VAT
	as above	£53.15 + VAT
	as above	£58.88 + VAT

**6. TENDERS FOR CONSIDERATION**

**Quote for additional mower for Maintenance Team**

Three quotations have been obtained for the additional mower:-

PA Turney £787.00

Cheap Mowers.com £850.22

Briants £841.67

**All present agreed** to purchase the mower from P A Turney

**SG**

**7. ESTABLISHING A PLANTING PLAN.**

Members from the Town & Lighting Committee present at the meeting advised the Maintenance Team Committee that they would suggest a repeat of the summer 2010 planting pattern using multicoloured pansies.

The Clerk is requested to inform Windowflowers that their contract is terminated with effect from the 1<sup>st</sup> of April 2011.

Cllrs R Orsler, L A Benifer and J Coombs agreed to request the assistance of gardening experts in the town on an advisory basis.

**RO/JC/LAB**

**8. WHETHER TO EMPLOY A THIRD MAINTENANCE OPERATIVE FROM THE 1<sup>ST</sup> APRIL 2011.**

Cllr A Turner proposed that the committee recommend to the Town Council that the placement scheme is used to fill the vacancy. This will give job seekers the chance of gaining experience which may lead to full time employment and will be of no cost to the council. The Clerk is requested to arrange a meeting with the administrators of the scheme and the Human Resources/ Administration committee to explore the opportunities of the scheme further before making a recommendation to the Town Council. **SG**

**9. AGENDA ITEMS FOR NEXT MEETING.**

To be advised

**10. NEXT MEETING**

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 8.30pm

Chairman..... Date .....