

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE PARKS COMMITTEE
HELD ON TUESDAY 9th FEBRUARY 2010 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr E Clifford (Chairman)

Cllrs Mrs P Summerbell, A Turner, C Etholen, R Orsler, J Coombs, W Woolf,

S Griffiths – Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted B Bendyshe-Brown

2. MINUTES

The minutes of the previous meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.

None were declared.

4. CORRESPONDENCE

Request from Jay Millers Circus for use of King George V Recreational Park

All present agreed not to allow the use of the King George V Park due to a previous experience of letting to a circus when considerable damage was caused to the park. **SG**

Letter from resident re: Dog Waste Signs/Cycling on footpaths/parking on pavements

The comments were noted by the Committee.

Letter requesting the use of the Ridgeway Field, Askett for a dog show on the 4th July 2010

All present agreed to the use of the Ridgeway Field, Askett for a dog show on the 4th July 2010 providing the standard licence contract is signed, a fee of £125 is paid and a refundable bond of £500.00 to cover any damage that may occur to the ground is taken. **SG**

5. INVOICES FOR CONFIRMATION

Payment was **agreed** for the following invoices.

TBS Hygiene - dog waste collection	£332.50 +VAT	£390.69
MT Loos - portable toilet hire	£50.40 + VAT	£59.22
Surecare- - Litter Pick	£2,233.07 + VAT	£2623.85
Surecare - W/O 289	£294.00 + VAT	£345.45
Manor Estates – Grass cutting	£1247.52 +VAT	£1465.84
Kevin Moore – W/O 267	£354.00	£354.00

6. TENDERS FOR CONSIDERATION

Replacement Swings for Wades Park as per the recommendation on the Risk Assessment

Three quotations were sought for 2 replacement swings and 2 cradle swings. Kompan declined to quote. After considering both quotations, **all present agreed** that the preferred contractor to supply and install the swings is safe and Sound. The Clerk is requested to issue a works order. **SG**

Askett Playing Fields replacing and installing new boiler

All present agreed to defer this item until a new contract had been secured for the lease of the Ridgeway Field.

7. PARKS REPORT AND RISK ASSESSMENT

The Chairman confirmed that all high risk items on the Risk Inspection report have been actioned.

Ridgeway Field

The Clerk informed the members that the contract to lease the Ridgeway Field is due to expire in April 2010. **All present agreed** to recommend to the Town Council that it enters into negotiation for a new 10 year lease and to extend the use to include Community Events. **SG**

KGV

All present agreed to hold an official opening ceremony in the KGV during the May half term to celebrate the installation of the new play equipment. It was further **agreed** for the Public Relations committee to organise the event. **P/R**

All parks

The Clerk and the Chairman of Parks Committee **agreed** to visit each park and prepare a list of all signs that need to be replaced and erected. **SG/EC**

8. TO REVIEW 2009/2010 BUDGET V SPEND

An examination of the figures revealed that the Parks Committee had made a substantial saving in excess of £11,000 on grass cutting the parks but had overspent in the Glass and Litter Clearance budget by £4,000. The Parks Committee were confident that they would end the financial year within the overall budget by approx £7,000.00.

All present agreed to recommend to the Town Council that the £12,500.00 budget for Skateboard facilities and £30,000.00 for play equipment is carried forward to the next financial year 2010/2011 as an earmarked reserve £42,500.00 for new Skateboard facilities. **SG**

9. REPLACING SOME OF THE WILLOWS TREES IN WADES PARK WITH BLACK POPLARS.

All present agreed in principle to establish a Working Group to investigate the possibility of growing young trees in preparation to plant on in the parks. Cllrs R Orsler, E Clifford and P Summerbell agreed to form the Working Group. **RO/PS/EC**

10. PROVIDING A SIGNPOST TO THE EARLE MITCHELL FIELD.

All present agreed that it would be beneficial to have a directional sign for visitors to the Earle Mitchell Recreation Ground. Cllr C Etholen **agreed** to liaise with Rights Of Way for the supply and installation of the sign. **CE**

11. IMPLEMENT A BAN ON DOGS IN THE PARKS.

All present agreed that the amount of dog waste in the parks was unacceptable. It was proposed that the Town Council implement a ban on dogs in the park. The Clerk is requested to study the bye-laws and report back at the next meeting as to whether this proposal can be considered. **SG**

12. THE PREFERRED SUPPLIER FOR PARK BENCHES IN ST DUNSTAN'S.

After considering the three quotations, **all present agreed** for the Clerk to issue a work order to Earth Anchors for 3 ranger seats and to Glasdon for 3 Munchy seats. **SG**

13. AGENDA ITEMS FOR NEXT MEETING.

To receive a report on the bye- laws for the Parks before considering a proposal to implement a ban on dogs in the parks.

To discuss and decide on a recommendation to the Town Council on whether to proceed with the BMX project based on the results of the public consultation.

To discuss and decide on the outstanding issues to be included in the maintenance plan for the month as per the Playground Inspection Report.

14. DATE OF NEXT MEETING

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at 8.00pm

Chairman..... Date