

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE PARKS COMMITTEE
HELD ON TUESDAY 21st JULY 2009 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr E Clifford (Chairman)

Cllrs Mrs P Summerbell, C Etholen, R Orsler, J Coombs, A Turner and B Bendyshe-Brown

Deputy Clerk Kirsty Pope

IN ATTENDANCE

LA Benifer

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr W Woolf.

1A. ELECTION OF CHAIRMAN

Cllr Clifford was proposed by Cllr Turner.

Seconded by Cllr Coombs.

All present agreed

1B. ELECTION OF VICE-CHAIRMAN

Cllr Coombs was proposed by Cllr Turner.

Seconded by Cllr Etholen.

All present agreed

2. MINUTES

The minutes of the previous meeting, having been previously circulated, were amended and approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.

None were declared.

4. CORRESPONDENCE

Letter regarding use of Wades Park on Monday evenings for dog training.

Comments noted. The Clerk is requested to send a letter to the dog training organisation to thank them for their letter and to find out dates of their forthcoming training sessions. Cllr Coombs volunteered to visit a future training session.

A request for a dog waste bin at the end of Brooke Road

The Clerk is requested to respond to confirm that budgets for new dog waste bins has already been allocated for this financial year. However, Cllr Bendyshe-Brown will approach WDC and ascertain if funding is available for a new bin.

Responsible use of Recreational Grounds

The Yeoman has been reminded that keys for the recreational parks in the town must not be issued to anyone outside of the Council.

5. INVOICES FOR CONFIRMATION

TBS Hygiene - dog waste collection	£252.00+VAT	£289.80
Manor Estates- Grass Cutting	£1,247.52+VAT	£1,434.65
Glasdon UK - tidy bear bins	£649.52+VAT	£746.94
Surecare- - Litter Pick	£2,233.07+ VAT	£2568.03
Surecare - W/O 232 235	£429.00+ VAT	£493.35

6. PARKS REPORT AND RISK ASSESSMENT

The Chairman confirmed that all high risk items have been actioned. Cllr Clifford provided the meeting with an update on the new play equipment for the KGV Park and unfortunately the installation work has been delayed due to the recent redundancy of Neil Coleman of WDC.

7. THE ACTIONS TO BE TAKEN IN RESPONSE TO THE QUARTERLY INSPECTION REPORT ON THE PLAY EQUIPMENT.

The Clerk is requested to obtain prices for the work that has been recommended as part of this inspection report. The Chairman and Vice-Chairman agreed to meet prior to the next meeting to discuss the report in further details and to report back to the committee with their findings

8. THE PURCHASE OF A PORTABLE LOO

The Clerk is requested to obtain a quote for the purchase of a portable toilet and to provide a cost comparison of new “v” leased unit.

9. REQUEST FROM THE BIRD IN HAND FOOTBALL CLUB TO USE THE ASKETT RECREATION GROUND.

It was agreed by all the football club would be allowed to use this field but would not be given an exclusive right to the pitch. The Clerk is requested to contact the Football Association to ascertain the min/max height for the goalposts as it’s been reported that the existing posts are too short. The Clerk is also requested to contact the owner of the Ridgeway Field to discuss the future leasing agreement for this field.

10. MAINTENANCE OF WADES STREAM.

Cllr Clifford raised concerns about the appearance of the stream following the advice from the environmental agency to leave the area to attract wildlife. It was agreed by all that the area should continue as per the advice of the environmental agency.

11. AGENDA ITEMS FOR NEXT MEETING.

- Update on the BMX track
- Quarterly inspection report on the play equipment.
- The purchase of a portable loo

12. DATE OF NEXT MEETING.

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at 8.00pm

Chairman..... Date