

PRINCES RISBOROUGH TOWN COUNCIL

**MINUTES OF A MEETING OF THE PARKS COMMITTEE
HELD ON TUESDAY 12th MAY 2009 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr E Clifford (Chairman)
Cllrs Mrs P Summerbell, A Turner, R Orsler and J Coombs
Acting Clerk John Coombs

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr C Etholen and W Woolf

2. MINUTES

The minutes of the previous meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared.

4. CORRESPONDENCE

Email from Safe & Sound Playgrounds re: tenders

Comments noted. **The Clerk is requested to send a suitable reply**

Email from resident re: location of recreational ground

The Clerk is requested to contact the resident to request a meeting with the Parks committee to discuss her email in further detail and the ideas of sourcing funding.

Email from resident re: graffiti

The Clerk is requested to write to the resident to confirm that a work order will be raised to replace the signage in St Dunstan's park

Two email requests from St Teresa's school for use of Wades Park

The Clerk is requested to write to the School to confirm the Parks Committee permission for them to use the park on the requested dates. The Clerk is to remind the school that 28 days notice is required for future requests to avoid any clashes and that a donation towards the feed of the park would be appreciated.

Email from resident re: fencing in KGV playground and new play equipment

The Clerk is requested to write to the resident to confirm that once the new play equipment has been ordered, the Town Council will re-evaluate the needs within this park.

5. INVOICES FOR CONFIRMATION

Payment was agreed for the following invoice.

| | |
|------------------------------------|---------------|
| TBS Hygiene – dog waste collection | £252.00 +VAT |
| Manor Estates – grass cutting | £1247.52 +VAT |

6. PARKS REPORT AND RISK ASSESSMENT

The Chairman confirmed that all high risk items have been actioned.

The Clerk is requested to contact the electricity board with regards to the fencing along King George V Park that backs onto the substation. This is now a health & safety issue and the fencing needs repairing.

7. TO RECEIVE A PROGRESS REPORT ON THE GRANT ALLOCATION FOR KING GEORGE V PLAY EQUIPMENT.

Cllr Clifford confirmed that a meeting is due to take place next week with WDC and therefore more information will be available following this discussion.

8. THE FUTURE USE OF THE STORAGE FACILITIES AT WADES PARK GARAGE.

Following a visit to the garage from the Parks Committee, it was agreed that the Festival Committee should be contacted and asked that items not belonging to them should be removed. **All present agreed.**

9. THE FEES TO BE CHARGED FOR THE USE OF THE PARKS.

Following a discussion, it was agreed by all that a £250.00 charge should be applied for all future commercial use on the recreational grounds. **All present agreed.**

AGENDA ITEMS FOR NEXT MEETING

- a) To receive a progress report on the grant allocation for King George V play equipment.

NEXT MEETING

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at.

Chairman..... Date