

**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF A MEETING OF THE PARKS/GARDEN COMMITTEE  
HELD ON TUESDAY 1<sup>st</sup> NOVEMBER AT 7.00PM  
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

**PRESENT**

Chairman Cllr R Orsler  
Cllr, P Williams and P Summerbell  
S Griffiths – Clerk  
In attendance - Cllr J Coombs

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from W Woolf, A Rolfe and E Clifford

**2. MINUTES**

The minutes of the previous meetings, held on the 6<sup>th</sup> September 2011, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.

None were declared.

**4. CORRESPONDENCE**

Email from resident re: Stratton Memorial Garden

An e-mail has been received from a resident concerning the recent burglaries at the Stratton Memorial Garden.

Cllrs R Orsler and E Clifford agreed to meet with the resident to discuss her concerns.

**RO/EC**

A request from the Insurance Company for confirmation of ownership of the pavement by Wades Garage.

**All present agreed** that the pavement was the responsibility of the Town Council

A request to plant a shrub in the Stratton Memorial Garden

**All present agreed** to this request and the Clerk is requested to arrange a meeting with the resident to discuss a suitable position.

**SG**

**5. INVOICES FOR CONFIRMATION**

Payment was **agreed** for the following invoices:

	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>
Manor Estates - grass cutting for month	£1,204.13	£240.83	£1,444.96

**6. TENDERS FOR CONSIDERATION**

Manor Estates 2012/2013 Grass Cutting Contract for parks

**All present agreed** to recommend acceptance of this quotation for the Grass cutting contract in 2012/2013 to the Town Council.

**SG**

Seating

Three quotations have been obtained for the purchase of four picnic tables as per the discussion in the last minutes. (Item 7 page 06/11) **All present agreed** to purchase the picnic tables from Woodberry Benches who will deliver an additional bench free of charge as part of an offer.

**SG**

Weed & Feed

A quotation has been received for a weed and feed treatment for the parks. **All present agreed** that this quotation should be discussed at the Estimates meeting and a decision made on whether to budget for a treatment in the next financial year.

**7. PARKS/GARDEN REPORTS**

Nothing to report

**8. 2012/2013 ESTIMATES BUDGET**

Estimates for the next financial year were agreed for submission to the Estimates Committee.

**9. CONTENT FOR THE STRATTON WILDLIFE INFORMATION BOARD**

**All present agreed** that a meeting with Francis Gomme, Risborough Countryside Group would be beneficial and that the content for the Stratton Wildlife Information Board could be discussed in this meeting for consideration and approval by the Town Council. The Clerk is requested to organise a meeting.

**SG**

**10. TO RECEIVE A REPORT RE POSSIBLE IMPROVEMENT OF PYRTLLE SPRINGS**

**All present agreed** to defer this item until the next meeting.

**11. AGENDA ITEMS FOR NEXT MEETING**

To receive a report on the possible improvement of Pyrtle Springs (Cllr A Rolfe

To receive a report on the meeting with F Gomme and make a recommendation to the Town Council concerning the content for the Stratton Wildlife Information Board.

**12. DATE OF NEXT MEETING**

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at 7.45pm

Chairman.....

Date .....