

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE PARKS COMMITTEE
HELD ON TUESDAY 20th OCTOBER 2009 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr A Turner (Acting Chairman)
Cllrs Mrs P Summerbell, C Etholen, R Orsler,
Deputy Clerk - Kirsty Pope

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs W Woolf, E Clifford and J Coombs

2. MINUTES

The minutes of the previous meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.
None were declared.

4. CORRESPONDENCE

No correspondence has been received

5. INVOICES FOR CONFIRMATION

As both the Chairman and Vice-Chairman were not in attendance the invoices for the month were circulated to all and Cllr Turner proposed that all invoices were agreed for payments. **All present agreed.**

TBS Hygiene - dog waste collection	£252.00 +VAT	£289.80
MT Loos - portable toilet hire	£52.80 + VAT	£60.72
ARD Playgrounds - h&s inspection	£164.80 + VAT	£189.52
Manor Estates - grass cutting	£1,247.52 + VAT	£1,434.65
Surecare- - Litter Pick	£2,233.07 + VAT	£2568.00
Surecare - W/O 259, 255	£133.00 + VAT	£153.00

6. PARKS REPORT AND RISK ASSESSMENT

The Chairman confirmed that all high risk items have been actioned.

The Clerk is requested to raise a w/o for the two lights in the Crescent Park that are not working.

7. PREPARE THE ESTIMATED BUDGET FOR THE PARKS COMMITTEE FOR 2010/2011

Estimates for the next financial year were **agreed** for submission to the Estimates Committee.

8. A RECOMMENDATION TO THE TOWN COUNCIL ON WHETHER TO PROCEED WITH THE BMX PROJECT BASED ON THE RESULTS OF THE PUBLIC CONSULTATION.

Following a brief discussion regarding the limited number of Councillors present and also the current workload requirements of the Council, it was proposed by Cllr Turner that this agenda item should be deferred to next month, seconded by Cllr Orsler and agreed by all. Cllr Orsler proposed that a report should be generated to show the history behind the BMX track project to include the research that has been carried out, together with a plan of the track and location information. The public consultation period for the BMX track finished on Monday 19th October and the results are as follows: Total number of households that received a letter, 514. Total number of households that agreed: 14. Total number of households that disagreed: 43. Total number of households that were undecided 4. The letter indicated that if the household is happy with the proposal then there would be no need to respond. Therefore it can be considered that an additional 453 households are also in agreement.

9. OUTSTANDING ISSUES TO BE INCLUDED IN THE MAINTENANCE PLAN FOR THE MONTH AS PER THE PLAYGROUND INSPECTION

Cllr Turner proposed that this item is carried forward to the next meeting as the information needed to make the decision was not available. **All present agreed.**

10. ORDERING A SKIP TO REMOVE UNWANTED ITEMS FROM WADES SHED

Cllr Turner proposed that the Clerk should order a full size skip for delivery to Wades Park in order for the Council to remove any unwanted items from Wades Shed. Seconded by Cllr Orsler. **All present agreed. The Clerk is therefore requested to liaise with Cllr Orsler to find a suitable date and time that this work can be carried out.**

11. THE PURCHASE OF A PORTABLE LOO

Cllr Turner proposed that at this stage the committee should continue to lease the unit but request that the supplier of the existing portable toilet is contacted and makes good any damage to the current unit. **The Clerk is requested to contact the supplier and also ascertain further information from other suppliers on prices for purchasing a portable toilet.**

12. AGENDA ITEMS FOR NEXT MEETING.

A) To discuss and decide on a recommendation to the Town Council on whether to proceed with the BMX project based on the results of the public consultation.

B) To discuss and decide on the outstanding issues to be included in the maintenance plan for the month as per the Playground Inspection Report.

13. DATE OF NEXT MEETING.

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at 8.20pm

Chairman..... Date