

**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF A MEETING OF THE PARKS COMMITTEE  
HELD ON TUESDAY 1<sup>st</sup> SEPTEMBER 2009 AT 7.00PM  
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

**PRESENT**

Cllr E Clifford (Chairman)  
Cllrs Mrs P Summerbell, C Etholen, R Orsler, A Turner and B Bendyshe-Brown  
Clerk Susanne Griffiths

**IN ATTENDANCE**

Cllrs Mrs P Williams and L A Benifer

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs W Woolf and J Coombs

**2. MINUTES**

The minutes of the previous meeting, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.  
None were declared.

**4. LOCATION OF NEW PLAY EQUIPMENT IN THE KGV RECREATIONAL GROUND**

**All present agreed** for the committee to have a site meeting after receiving a detailed plan to scale from Lightmain. **ALL**

**5. CORRESPONDENCE**

Letter regarding use of the Ridgeway Field

After a long discussion, it was **agreed by all present** that permission is given to the Athletico Bird Football Team to refurbish the existing changing rooms in the Ridgeway Field, Askett subject to a disclaimer being signed releasing the Town Council from liability for any potential injury sustained during the work. It is to be made clear to the football team that the work will not give them exclusive rights to the use of the changing rooms or pitch. **SG**

It was further **agreed** that the work is to be fully funded by the football team and that the Town Council is not required to contribute towards the project.

**6. INVOICES FOR CONFIRMATION**

The Clerk confirmed that no invoices had been received to date. **All present agreed** that the Clerk is requested to circulate the invoices when received to approve before the Finance meeting. **SG**

**7. PARKS REPORT AND RISK ASSESSMENT**

The Chairman confirmed that all high risk items have been actioned.

**All present agreed** to appoint ARD Playgrounds to carry out the play inspections for the coming year. It was further **agreed** that the Parks Committee will start to prioritise the medium risk issues for attention to prevent them becoming high risk. **SG**

The Clerk is requested to contact the Town Council insurers to ascertain if they have a recommended list of Playground inspectors. **SG**

**8. TO RECEIVE A REPORT ON THE BMX TRACK CONSULTATION**

Cllrs E Clifford and J Coombs had circulated a draft of the letter to be circulated to residents of the Fields Estate and Salisbury Close. Cllr R Orsler agreed to make minor amendments and recirculate it for the members' approval. **RO**

**9. VERMIN CONTROL AT THE RIDGEWAY FIELD**

Cllr A Turner informed the members that a problem with rabbits digging holes in the field had been identified in the latest risk inspection. **All present agreed** to accept an offer from a former user of the field to reduce the numbers by using a shotgun under strict conditions. The Clerk is requested to write to the gentleman accepting the offer providing a satisfactory risk assessment is carried out on the site first.

**SG**

**10. THE PURCHASE OF A PORTABLE LOO**

**All present agreed** to defer this item until the next meeting when further quotes have been received to enable the members to make an informed decision.

**11. AGENDA ITEMS FOR NEXT MEETING.**

To discuss and decide on the purchase of a portable toilet.

**12. DATE OF NEXT MEETING.**

The next meeting of the Committee is to be advised.

There being no further business the meeting closed at 7.55pm

Chairman..... Date .....