

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE PARKS/GARDEN COMMITTEE
HELD ON TUESDAY 6th SEPTEMBER AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Chairman Cllr R Orsler
Cllrs Clifford and P Williams
S Griffiths – Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr W Woolf, A Rolfe and Cllr Summerbell

2. MINUTES

The minutes of the previous meetings, held on the 5th July 2011, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under.

None were declared.

4. CORRESPONDENCE

On-site meeting with resident

The following summarizes his points.

- 1) Litter picking not done regularly or thoroughly and the litter bins are not emptied. The Clerk responded that the Maintenance Team litter pick the field three times a week.
- 2) There is an area of the football field (from the car park looking towards Whiteleaf it is the left corner) that has a considerable dip. **All present agreed** for the Maintenance Team to investigate. **SG**
- 3) There is an electrical earth cable exiting the changing rooms and going to earth. This is at the car park end of the building. The Clerk has issued a work order.
- 4) The fenced waste compound adjacent to the car park is a fire hazard. **All present agreed** to remove the items from the tip, consider moving the compost area and enlarge the car park. **SG**
- 5) The Upper Icknield Way is full of potholes which mean that footballers are choosing to park in Salisbury Close, which is not very wide and already over parked with residents' vehicles. If the Upper Icknield Way was levelled and appropriate signs put up, perhaps they would be encouraged to use the car park provided. The Clerk has confirmed that the office has raised the issue with Rights of Way team at Buckinghamshire County Council.
- 6) At the top of New Road there are two Thames Water concrete signs that were delivered some time ago and are still lying in the grass rather than being set up in appropriate positions to mark stopcocks, etc. Apparently the school children occasionally throw them about. Also, the upper sign for Salisbury Close is very loose in the ground. The Clerk confirmed that the relevant authorities had been notified.

E-mail from the Risborough Countryside Group

The Risborough Countryside Group would like to introduce some extra security to the brick shed prior to storing a mower etc. They have a little funding for e.g. a security bar or mesh across the double doors and are getting quotations and request permission from the Town Council to proceed. **All present agreed** that there are no objections to this request.

They further request to place a trellis on the wall of the brick shed facing the Garden to 'disguise' this building. They suggest planting a climber or two to be placed in the adjacent border and encouraged to grow up the trellis.

Permission is requested from the Town Council to proceed in placing the trellis on the shed. **All present agreed** that there are no objections to this request.

5. INVOICES FOR CONFIRMATION

Payment was **agreed** for the following invoices:

	NET	VAT	TOTAL
RB Perry – electrical repairs to EM Field	£214.00	£42.80	£256.80
Manor Estates - grass cutting for month	£1,204.13	£240.83	£1,444.96
RT Machinery – cutting of wildlife meadow	£115.00	£23.00	£138.00

6. TENDERS FOR CONSIDERATION

None received

7. PARKS/GARDEN REPORTS

All present agreed that additional seating was required in the KGV play area and St Dunstan's play area. The Clerk is requested to obtain quotations for 2 seats in each area to match the existing seats in the KGV. The Clerk is further requested to obtain quotations for picnic tables. **SG**

8. REPORT RE: PYRTLE SPRINGS

All present agreed to defer this agenda item until the next meeting.

9. THE PLANTING REQUIREMENTS FOR WINTER.

All present agreed to accept the recommendation of Windowflowers to plant pansies and polyanthuses. The Clerk is requested to obtain advice on the frequency of watering for the baskets and tubs. **SG**

10. AGENDA ITEMS FOR NEXT MEETING

To receive a report on the possible improvement of Pyrtle Springs (Cllr A Rolfe)
To prepare the estimated budget for Parks/Garden Committee for 2012/2013

11. DATE OF NEXT MEETING

The next meeting of the Committee is to be held on the 1st November at 7.00pm
There being no further business the meeting closed at 7.50 pm.

Chairman.....

Date