

**TOWN AND LIGHTING
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE TOWN AND LIGHTING COMMITTEE HELD ON
TUESDAY 3rd NOVEMBER 2009 AT 8.00PM IN THE MEETING ROOM,
1ST FLOOR TOWER COURT, HORNS LANE PRINCES RISBOROUGH.**

PRESENT

Cllr G Hall (Chairman),
Mrs P Summerbell, Mrs P Williams, Cllr A Turner, Cllr B Bendyshe-Brown and Cllr D Green
Kirsty Pope (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr E Clifford and Mr W Woolf

2. MINUTES

The Minutes of the previous Meeting having been circulated were amended, approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.

4. LIGHTING MATTERS

The Councillors identified areas that require action around the Parish.

Cllr Hall proposed that the resident in Clifford Road is contacted with regards to the installation of the new light outside their house and to confirm that this is the agreed location. **All present agreed. The Clerk is requested to carry out this request.**

The Clerk is requested to contact Croudace Homes with regards to the adoption of 11 street light columns as part of the recent development work in Mill Lane and to raise an invoice for the maintenance charge.

The Clerk is requested to contact Howarth Homes with regards to the adoption of 2 street light columns along Clifford Road.

The Clerk is requested to contact the Yeoman with regards to the on-going problem with the lights underneath the Market House and the issue with the timer.

The Clerk is requested to raise a work order for the painting of outstanding lighting columns within the Town.

5. TOWN MATTERS

The Councillors identified areas that require action around the Parish.

Cllr Hall asked the committee for their advice on re-locating the two litter bins that have been moved to the outside of Wainwrights due to the work carried out following the 1-way system.

The Clerk is requested to contact Windowflowers to arrange for the container under the Market House to be relocated to the top of the High Street

The Clerk is requested to contact the local police and request that they carry out the necessary enforcements with regards to the new one-way system.

The Clerk is requested to contact BCC to find out when the agreed red lines for the bus area in the High Street will be painted in.

6. INVOICES

Payment was agreed for the following invoices:

SEC Lighting Services	w/o 242654c	£1391.12+vat
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7. TENDERS FOR CONSIDERATION

No tenders received

8. CORRESPONDENCE

Email from resident re: mobility scooter and 1-way system

The Clerk is requested to contact the resident to confirm her points are noted and to report any concerns to Highways on Call.

Email from resident re: lighting along Hawthorn Road

The Clerk is requested to contact the resident to confirm that a full evaluation of the lighting requirements in Hawthorne Road will be carried out prior to installing any new lighting along this road. Cllr Hall agreed to carry out this evaluation.

9. TO PREPARE THE ESTIMATED BUDGET FOR THE TOWN & LIGHTING COMMITTEE FOR 2010/2011.

Estimates for the next financial year were **agreed** for submission to the Estimates Committee.

10. RESULTS OF THE STREET LIGHTING AUDIT.

Following a street audit of all the PRTC owned lighting columns, it was agreed that the 12 identified lamps would be repaired. **The Clerk is requested to contact SEC to obtain a quote for this work.**

11. UPDATE ON THE ECO VIEWER CAMERA INSTALLATION

The Clerk is requested to contact Cllr Coombs for an update on this installation and confirm that the camera should focus on the bus stops for the immediate future.

12. PERFORMANCE OF THE CCTV SYSTEM WITHIN THE TOWN

The Clerk is requested to contact Cllr Coombs and Cllr Benifer to ascertain status of report. The report should be circulated to the committee for their evaluation. The Clerk is requested to contact the monitoring centre at WDC and request that due to the installation of the new bus announcement fixtures, the committee would like the monitoring centre to note that this is a hot-spot area for the immediate future.

13. AGENDA ITEMS FOR NEXT MEETING

To receive an update on agenda items 11 & 12

The next meeting of the Committee will be advised.

There being no further business to discuss, the meeting closed at 9.30pm.

Chairman **Date**