

**TOWN AND LIGHTING
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE TOWN AND LIGHTING COMMITTEE HELD ON
TUESDAY 15th SEPTEMBER 2009 AT 7.30PM IN THE MEETING ROOM,
1ST FLOOR TOWER COURT, HORNS LANE PRINCES RISBOROUGH.**

PRESENT

Cllr G Hall (Chairman),
Mrs P Summerbell, Mrs E Clifford, Mr W Woolf, Mrs P Williams and Cllr A Turner
Kirsty Pope (Clerk)

IN ATTENDANCE

Cllr LA Benifer

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

The Minutes of the previous Meeting having been circulated were amended, approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.

4. LIGHTING MATTERS

The Councillors identified areas that require action around the Parish.
The Clerk requested that the councillors supply the street light number in order for the outages to be reported correctly to the lighting contractor. Cllr Hall confirmed that many of the lights along Summerelys Road were not working and asked the councillors for their assistance in identifying the street numbers. **The Clerk is requested to raise a work order for the street lights along Longwick Road and around the Community Centre and the MUGA to be numbered.**

5. TOWN MATTERS

The Councillors identified areas that require action around the Parish.
The Clerk is requested to ask Window Flowers to re-locate the planter outside the post office sorting office to the corner of Jasmine Crescent and the library.
The Clerk is requested to contact HOC regarding the overgrown vegetation highlighted in various areas of the town.

6. INVOICES

Payment was agreed for the following invoices:

Bronze Restorations	refurb of market house	£2485.00 +VAT
	War memorial	
SEC	monthly street lighting	£603.27+VAT
	Charge	
SEC	w/o 233	£1857.60+VAT
Sure Care	Litter Pick	£ 157.50+VAT
	w/o 251	£398.00+VAT

7. TENDERS FOR CONSIDERATION

Sure Care supply & install side benches £88.00+VAT per bench
In bus shelters
Erect bench in Place Farm £86.00+VAT
Way

All agreed to put this quote forward to 2010/2011 estimates

8. CORRESPONDENCE

None received

9. THE INSTALLATION OF THE ECO VIEWER CAMERA IN THE MARKET HOUSE

Cllr Coombs volunteered to install the camera in the Market House. **The Clerk is requested to contact Francis Gomme to advise him of this installation work that will be shortly carried out.**

10. A FULL HEALTH & SAFETY AUDIT OF STREET LIGHTS WITHIN THE TOWN.

Cllr Hall expressed his concern to the committee with regards to certain lighting columns that are leaning and need straightening that could possibly becoming a health & safety hazard. It was therefore proposed by Cllr Hall that the Clerk should raise an order to the Risk Assessment officer to carry out a full audit of all Town Council owed lighting columns in the Town. **Seconded by Cllr Coombs, agreed by all.**

11. ON WRITING TO BCC TO A CARRY OUT A FULL LIGHTING SCOUT

Cllr Hall expressed his concern with the amount of lighting columns, owed by BCC that are currently out. **The Clerk is therefore requested to contact BCC and ask them to carry out a full lighting scout on the lights and report back to PRTC.**

12. AGENDA ITEMS FOR NEXT MEETING

- **To receive an update on the Eco Viewer Camera installation**
- **To discuss & decide on the performance of the CCTV system within the town**

The next meeting of the Committee will be advised.

There being no further business to discuss, the meeting closed at 8.25pm

Chairman **Date**