

**TOWN AND LIGHTING
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE TOWN AND LIGHTING COMMITTEE HELD ON
TUESDAY JULY 14th 2009 AT 7.00PM IN THE MEETING ROOM,
1ST FLOOR TOWER COURT, HORNS LANE PRINCES RISBOROUGH.**

PRESENT

Cllr G Hall (Chairman),
Mrs P Summerbell, Mrs E Clifford and Mr W Woolf
Kirsty Pope (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Mrs P Williams and Cllr A Turner

1A. ELECTION OF CHAIRMAN

Cllr Hall was proposed by Cllr Woolf
Seconded by Cllr Clifford
All present agreed

1B. ELECTION OF VICE-CHAIRMAN

Cllr Turner was proposed by Cllr Woolf
Seconded by Cllr Summerbell
All present agreed

2. MINUTES

The Minutes of the previous Meeting having been circulated were amended, approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.

4. LIGHTING MATTERS

The Councillors identified areas that require action around the Parish.

5. TOWN MATTERS

The Councillors identified areas that require action around the Parish.

The Clerk is requested to contact the Contractor with regards to including the grassed area around the Poppy Seed PH in their annual contract.

The Clerk is requested to raise a w/o to repair light number 256.

The Clerk is requested to contact Windowflowers and ascertain if the planter in the Market Square can be relocated to the corner of Jasmine Crescent/Library. In addition the flowerbeds in the High Street are full of weeds.

The Clerk is requested to contact HOC with regards to the overgrown vegetation along the footpath that leads to the school/top of Ash Road and the weeds along both sides of Wycombe Road.

The Clerk is requested to contact the manager of Tesco to organise a meeting to discuss the councils concerns with the appearance of the outside of the store.

The Clerk is requested to obtain quotes for the repainting of the cast iron litter bins within the Town.

6. INVOICES

Payment was agreed for the following invoices:

Sure Care Maintenance	w/o 232/234	£534.00 +VAT
	w/o 232	£488.00 +VAT
Windowflowers	quarterly maintenance	£2938.00 +VAT

Grassroots	grass cutting for May	£852.00 +VAT
	Grass cutting for June	£732.00 +VAT
SEC	monthly street lighting Charge	£603.27+VAT
SEC	street lighting maintenance Charge April – May	£928.68 +VAT

The Clerk is requested to query the invoice that relates to w/o 234.

7. TENDERS FOR CONSIDERATION

Quotes received from SEC for the installation and upgrades of new lanterns

Cllr Hall proposed that the quotes received from SEC and EDF Energy to replace and install new lighting columns in the following areas; Summerleys Road, Mill Lane, Eastfield Road, Chiltern Close, Ash Road and Westmead/Longwick footpath for a total of £9528.10 are agreed by the committee. Seconded by Cllr Clifford. **Agreed by all.**

8. CORRESPONDENCE

Letter from Mr Gurney re: bus shelters

The Clerk is requested to contact the Yeoman for a quotation to supply and install an L-shaped seat that faces the on-coming traffic for the bus stops in the town.

Complaint from resident re: condition of Place Farm Way

The Clerk is requested to contact HOC to complain about the general state of the paths around the parade of shops in Monks Risborough. The Clerk is requested to respond to the resident confirming the above and to also advise that as a general policy, the flower planting is carried out around the High Street area of the town. However, the Best Kept Village group will look into planting options for Monks Risborough in the autumn.

9. THE INSTALLATION OF THE ECO VIEWER CAMERA IN THE MARKET HOUSE

The Clerk is requested to carry this agenda item forward to the next meeting.

10. PLANTING AND MAINTENANCE OF THE FLOWERBED THAT WAS FORMERLY IN MEMORY OF ADRIAN DAVIES.

Cllr Hall proposed that this flowerbed and the one near the White Lion are added to the existing contract for Windowflowers to maintain. **All present agreed.**

11. REQUEST FOR AN ADDITIONAL PAYMENT FOR THE RESTORATION OF THE MARKET HOUSE WAR MEMORIAL.

The Clerk is requested to speak to the restoration company for a full update on the situation with regards to the work that was initially requested by the Council and to report back to the Committee.

12. AGENDA ITEMS FOR NEXT MEETING

THE INSTALLATION OF THE ECO VIEWER CAMERA IN THE MARKET HOUSE

The next meeting of the Committee will be advised.

There being no further business to discuss, the meeting closed at 8.40pm

Chairman **Date**