

**TOWN AND LIGHTING  
PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE TOWN AND LIGHTING COMMITTEE HELD ON  
MONDAY 16<sup>th</sup> MARCH 2009 AT 7.00PM  
IN THE MEETING ROOM, 1<sup>ST</sup> FLOOR TOWER COURT, HORNS LANE PRINCES  
RISBOROUGH.**

**PRESENT**

Cllr G Hall (Chairman), Cllr W Woolf, Mrs P Summerbell and Cllr P Williams  
Kirsty Pope (Deputy Clerk)

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr A Turner, Cllr M Wooster and  
Cllr E Clifford

**2. MINUTES**

The Minutes of the previous Meeting having been circulated were approved by the Meeting  
and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which  
they may have in any of the items under consideration.

**4. LIGHTING MATTERS**

The Councillors identified areas that require action around the Parish.

**The Clerk is requested to speak to the Lighting Contractor to ascertain when the new  
lighting fixtures in Eastfield Road, Mill Lane and Summerleys Road will be connected.  
Due to insufficient lighting along Longwick Road on the Scout Hut footpath, the Clerk  
is requested to raise a new work order for the installation of one new lighting fixture.**

**5. TOWN MATTERS**

The Councillors identified areas that require action around the Parish.

**The Clerk is requested to speak to WindowFlowers regarding the order for the new  
planters within the town.**

**The Clerk is requested to contract the Round Town regarding the appearance of the  
planters located by the two entry boards into the town.**

**The Clerk is requested to raise an order for 1 x basket tree from Plantscape.**

**6. INVOICES**

**Payment was agreed** for the following invoices

Sure Care Maintenance	w/o 174	£1160 + VAT
Sure Care Maintenance	litter pick	£157.50 + VAT

**7. CORRESPONDENCE**

Letter from Princes Risborough Scouts re: lack of lighting in Longwick Road

**The Clerk is requested to send a letter to the Scout representative to confirm that an  
additional light will be installed along the Longwick Road to improve the current lack of  
lighting.**

**8. TENDERS FOR CONSIDERATION**

Lighting Contract

The Clerk confirmed that 3 requests for tendering for the Town's lighting contract have been  
sent out. Cllr Hall confirmed that two of the lighting contractors had contacted him for further  
information on the contract requirements and one contractor refused to quote due to the  
conditions of the contract. **The Clerk is requested to liaise with the two contractors to  
obtain a quote prior to the March Town Council meeting.**

**9. TO DECIDE ON THE CHOICE OF FLOODLIGHTS TO BE PURCHASED AND FITTED ADJACENT TO THE COMMUNITY CENTRE**

Wycombe District Council (WDC) carried out a review of the existing lighting, with a view to improving the CCTV coverage. Having looked at the site the two areas of concern appear to be the area between the car park and the play area, and the road way towards the Community Centre. A detailed quote was submitted and it was agreed by all that the quote should be accepted for urgent actions and the work carried out as a matter of urgency. **The Clerk is requested to contact WDC and raise an order for this upgrade proposal.**

**10. FUTURE USE OF THE CCTV PORTABLE CAMERA**

**It was agreed by all that the Clerk should contact the Council's Risk Assessment officer and ask if he would be happy to take on the project of managing and sighting the camera.**

**11. CONDITION OF THE RAIL STATION**

**The Clerk is requested to carry this item forward as the committee agreed to meet at the Station prior to next month's meeting.**

**12. IMPROVEMENTS TO DUKE ST/ HIGH ST LIGHTING STOCK.**

Cllr Hall expressed his disappointed with the recent lighting upgrade in Duke Street. **It was therefore agreed by all that the Clerk should contact BCC to obtain a quote for replacing or refurbishing the glass or actual lanterns.**

**13. AGENDA ITEMS FOR NEXT MEETING**

- a) **To review planting contract with WindowFlowers**
- b) **To discuss and decide on the condition of the Rail Station**

The next meeting of the Committee will take place on Tuesday 14<sup>th</sup> April 2009 at 7.00pm in the meeting room on the first floor in Tower Court, Horns Lane, Princes Risborough.

There being no further business to discuss, the meeting closed at 7.40pm

**Chairman** ..... **Date**